



Rural Water District No. 3 Miami County, Kansas

APPLICATION FOR BENEFIT UNIT POLICIES AND PROCEDURES

The following are the Policies and Procedures adopted by the Board of Directors for Rural Water District No. 3, Miami County, Kansas, for the application of a Benefit Unit.

PROCEDURES AND POLICIES:

- An application must be filled out and returned to the District office with two checks. The first check must be in the amount of \$100.00 for the cost of a feasibility study; this check is non-refundable. The second check will be for the current cost of a Benefit Unit in the about of \$6000.00 with an additional cost of \$ _____ for a dedicated line fee. This check will be held until the application has gone before the Board of Directors at the monthly meeting.
- If transferring a Benefit Unit the cost will be \$1,500.
- If the Board of Directors approves the application, the District will install the Benefit Unit within 90 days of approval, barring complications.
- Billing statements will be mailed the following month that the Benefit Unit is installed or 90 after approval.
- All applications must be accompanied by a check for the feasibility study (*non-refundable*) and a check for the Benefit Unit. The District shall pay no interest on the Applicant's deposit.
- All applications are required to have a feasibility study completed before consideration by the Board of Directors. Feasibility studies are good for one month only.
- The Board of Directors will review all applications received prior to their monthly meeting. Upon approval the Applicant's Benefit Unit check will be deposited the following day, if denied the check will be returned by certified mail.
- The District will not give verification of water service without a complete application.
- The District will not install the benefit unit (meter) without receiving all signed and notarized easements required.
- Road Crossings and Line Extensions costs are the full responsibility of the patron, and will be billed to the patron by the District.



Miami County Rural Water District No. 3

Application for Benefit Unit

Current Applicant Information:

Name: _____

Address: _____

Home Phone No: () _____ Contact Phone No: () _____

Email: _____

Legal description of the property on which the meter will be placed **(Please include a copy of your Deed with this application):**

Meter Location:

Legal address of property or name of road on which meter will be set: _____

Upon the Board of Directors approval of this application, I the undersigned agree to all By-Laws and Rules and Regulations of Miami County Rural Water District No. 3.

Signature

Date

Signature

Date



Print name

Print name

Miami County Rural Water District No. 3

Line Extension and Road Crossing Completed by District Personnel

Road Crossing (if applicable, the cost is the responsibility of the patrons):

Line Extension (if applicable, refer to Line Extension Policies and Procedures):

Location of meter:

Approximate date of installation:

Applicant

Date

District Representative

Date