

Rural Water District No. 3
Minutes
Board Meeting, October 7, 2025

Board Members Present: Dennis Barrett, David Webster, Johnny Culbertson, Jay Lucas, Matthew Romero, Kathy Gregg, Jeff Oliver and Cyrus Kitchen

Board Members Absent: Stan Eichorn

Employees:

Contractors: Rick Courtney, Jered Minden and Hunter Minden

Meeting called to order at 7:00 pm by Chairman, Jay Lucas

Minutes: Dennis Barrett made a motion to approve the September 9, 2025 minutes. Matthew Romero seconded the motion. Motion carried.

GUESTS:

REPORTS:

Contractor's Report (Jered Minden & Rick Courtney)

- Working on Fixing Leaks & Flushing the Lines
- Had to turn off MM#13 for them since they had a leak
- Water Line Locator will not work for us. It kept locating rocks.
- MM#13 & MM#2 need to be checked to make sure they are reading accurately

Office Report (written by Susan Jentsch)

- Monthly income statements were presented and are on file at the District Office
- Water Loss Report was 43.3% in the District. We identified 6 leaks this month.
- The District needs to transfer money from the Money Market account to our Operating Account. Dennis Barrett made a motion to transfer money from the Money Market to the Operating Account. Matthew Romero seconded it. Motion carried.
- Jason Downs sent a proposal to update our online mapping system we use in the office and in the field. He will be labeling all the valves so we can improve our valve flushing system for KDHE. He will also be correcting line sizes and location of lines. He will come to the office and sit down with Rick Courtney, Susan Jentsch, Jered Minden and Hunter Minden to make corrections.
- Motion to approve bills to date was made by Matthew Romero. Johnny Culbertson seconded it. Motion carried.

Meter Subscription Applications:

- Neil Inscore 391st & Lone Star Engineer approved. Dennis Barrett made a motion to approve. Jeff Oliver seconded the motion. Motion carried.
- Verlin Garber between 387th & 391st & Evening Star Rd Engineer approved. Johnny Culbertson made a motion to approve. David Webster seconded it. Motion carried.

OLD BUSINESS

Water Meters and Line Extensions

1. Tammy Schick 371st
2. Cliff Hoschouer Indianapolis Rd
3. Megan Berryman 387th & Evening Star
4. Brad Oliver 2840 W 363rd Transfer

Legal Issues

PWWSD#13

Water Loss Committee (Jay Lucas, Johnny Culbertson, Cyrus Kitchen and Jeff Oliver)

- Next meeting will be held on Tuesday, October 21, 2025 at 7:00PM

NEW BUSINESS

ADJOURN

Matthew Romero made a motion to adjourn. Johnny Culbertson seconded it. Motion carried.

Chairperson

Secretary