

**Rural Water District No. 3**  
**Minutes**  
**Board Meeting, November 4, 2025**

**Board Members Present:** Dennis Barrett, David Webster, Johnny Culbertson, Jay Lucas, Matthew Romero, Kathy Gregg, Jeff Oliver and Stan Eichorn

**Board Members Absent:** Cyrus Kitchen

**Employees:** Susan Jentzsch

**Contractors:** Rick Courtney, Jered Minden and Hunter Minden

Meeting called to order at 7:00 pm by Chairman, Jay Lucas

**Minutes:** Dennis Barrett made a motion to approve the October 7, 2025 minutes.

Johnny Culbertson seconded the motion. Motion carried.

**GUESTS:**

- Chris & Toni Herring  
They have bought 3 pieces of divided property and are putting them back together as one. They are waiting on approval from Miami County. They would like to put another meter close to their existing meter. This would be a cross country meter. They have given the District permission to use their driveway as an access point for both meters if this is approved.
- Larry Lemon  
Larry is upset that we released a property at 2100 & Gireau Rd to RWD#3 Linn County. They will be trenching through his field to provide service to a patron across the road. We explained we had released the property so that we have no say in how the service is installed.

**REPORTS:**

**Contractor's Report** (Jered Minden)

- Had a locate ticket that was not adhered to and the contractor hit the water main at 37595 Hedge Lane. The fencing company that hit the line paid for the repair. We estimated 25,000 gallons lost.
- Replaced 21 pits in the Stanton Rd & John Brown Hwy area. These were the old style pits that had collapsed and did not have regulators. Some were leaking water on our side.
- McReynolds (004) pit on Indianapolis had to be replaced it is estimated to have lost 75,000 gallons of water.
- In the process of locating and changing out meters in our Route 11

**Office Report** (Susan Jentzsch)

- Monthly income statements were presented and are on file at the District Office
- Water Loss Report was 42.81% in the District.
- KDHE sent a letter clearing our deficiency for a valve clean out program. We have had Jason Downs map our valves in the District. We have taken this and made a spreadsheet. As the valves are worked we will get this noted on the paperwork.
- We have been sending out Lead and Copper letters and surveys for the patrons of the District who have not responded again. The State of Kansas requires that the letters are sent out and responses are recorded on a spreadsheet annually.
- Motion to approve bills to date was made by Johnny Culbertson. Dennis Barrett seconded it. Motion carried.

**Meter Subscription Applications:**

**OLD BUSINESS**

**Water Meters and Line Extensions**

- 1. Tammy Schick 371<sup>st</sup>
- 2. Cliff Hoschouer Indianapolis Rd
- 3. Megan Berryman 387<sup>th</sup> & Evening Star
- 4. Brad Oliver 2840 W 363<sup>rd</sup> Transfer
  
- 5. Neil Inscore 391<sup>st</sup> & Lone Star
- 6. Verlin Garber between 387<sup>th</sup> & 391<sup>st</sup> & Evening Star Rd
- 7. Mike Page Hedge Lane

**Legal Issues**

**PWWSD#13**

**Water Loss Committee** (Jay Lucas, Johnny Culbertson, Cyrus Kitchen and Jeff Oliver)

- Next meeting will be held on Tuesday, November 18, 2025
- We will be installing a second Master Meter in Zone 2 to try to figure out the District’s water loss.

**NEW BUSINESS**

- The Board discussed the new Osawatomie Water Treatment Plant. Susan told them Crystal Hall had submitted a KORA request of our minutes, Connection plans that we had looked at with RWD#2, Osawatomie contract and price increases. Jay Lucas would like to get a few Board members together to speak to the Mayor and City Manager to get questions answered.
- Presented Ground Guys snow removal estimate. The Board decided to get other bids.
- Our Financial Audit with Accord Cox & Scott LLC is scheduled for April 2026.

**ADJOURN**

Kathy Gregg made a motion to adjourn. Johnny Culbertson seconded it. Motion carried.

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Chairperson

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Secretary