

**Rural Water District No. 3  
Minutes  
Board Meeting, November 7, 2023**

**Board Members Present:** Bill Fouts, Dennis Barrett, Donna Courtney, Matthew Romero, David Webster, Tyler Wright and Stan Eichorn

**Board Members Absent:** Kathy Clark, Johnny Culbertson

**Employees:** Susan Jentsch

**Contractor:** Rick Courtney

Meeting called to order at 7:00pm by Chairman, Matt Romero

**Minutes:** Dennis Barrett made a motion to approve the October 3, 2023 minutes. Tyler Wright seconded the motion. Motion carried.

**GUESTS:**

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**REPORTS:**

**Contractor's Report** (Rick Courtney)

- Gave Board update on what happened with the boil order.
- Pump House Bid
- 186 Meters have been changed to Neptune meters.
- Received a call from Spur Lake (SPU307) that the 1600 feet of line along 169 HWY has not been filled in yet. Rick Courtney will have trucks lined up with fill dirt to get this taken care of.

**Office Report** Susan Jentsch

- Water loss for the Whole District for was not available because Master Meter #5 is currently down.
- Monthly income statements were presented and are on file at the District Office
- The District consolidated two checking accounts and moved them into a one year CD.
- Susan Jentsch will be attending a meeting on December 6<sup>th</sup> in Lawrence regarding lead and copper in our water lines sponsored by KDHE.
- The District is looking at rates for another CD.

Motion to approve bills to date was made by Dennis Barrett. David Webster seconded it. Motion carried.

**Meter Subscription Applications:**

**OLD BUSINESS**

Projects:

Water loss

- Still fighting

Holding Tank & Pump House Project

- On Hold

**Water Meters and Line Extensions**

1. William Bucher - 383rd & Plum Creek on hold
2. Eric Sandberg - 367<sup>th</sup> Road Crossing. The patron will set a marker for where meter is to be placed.
3. Jay Lucas - Pressonville Road easement signed.
4. Riley England-37440 Crescent Hill waiting on signed easement
5. Courtney McConico – County Road 1077 will need to get Linn County Road permit

**Legal Issues**

PWWSD#13

- Trying to get new minimums together for next year.

**NEW BUSINESS**

- Dennis Barrett talked to the Board regarding Regina’s Rescue. Susan Jentsch was asked to send a letter to them. They are running a business and a personal residence off the same meter. They will need to purchase a second meter or show that they have a well or an alternate water source.
- Dennis Barrett showed the Board pictures of Howard Towlett’s meter. He has cows in the pasture and they have knocked the lid off the meter. Susan Jentsch was asked to send a letter to him regarding the state of the meter and that measures need to be taken to keep the meter in working order.

**ADJOURN**

Donna Courtney made a motion to adjourn. Bill Fouts seconded it. Motion carried

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Chairperson

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Secretary