

**Rural Water District No. 3**  
**Minutes**  
**Board Meeting, January 6, 2026**

**Board Members Present:** Dennis Barrett, David Webster, Johnny Culbertson, Cyrus Kitchen, Jay Lucas, Matthew Romero, Kathy Gregg, Jeff Oliver and Stan Eichorn

**Board Members Absent:**

**Employees:** Susan Jentzsch

**Contractors:** Rick Courtney, Jered Minden and Hunter Minden

Meeting called to order at 7:00 pm by Chairman, Jay Lucas

**Minutes:** Dennis Barrett made a motion to approve the November 4, 2025 minutes. Matthew Romero seconded the motion. Motion carried.

**GUESTS:**

- Randy Kitchen  
Randy was concerned because of the taste of his water. Jered and Hunter will go out and run a slow flush on his line.

**REPORTS:**

**Contractor's Report** (Jered Minden)

- Three leaks in the District  
One at the pump house, estimated 1,000 gallons lost  
One at Randy Kitchen's farmland on Indianapolis Road. An estimated 140,000 gallons were lost in a 2 week period.  
One at 395<sup>th</sup> & Indianapolis Rd. An estimated 600,000 gallons were lost.
- Master Meter for Zone 2B is being placed and valves are being checked to make sure zones are isolated.

**Office Report** (Susan Jentzsch)

- Monthly income statements were presented and are on file at the District Office
- Water Loss Report was 38.58 % in the District.
- The Snow Removal bid was given to Ground Guys. Matthew Romero made the motion to approve Ground Guys for snow removal this winter. Kathy Gregg seconded it. Motion carried.
- The CD 6863 was up for renewal on December 7<sup>th</sup>. This CD was renewed at a rate of 3.85% for 6 month.
- Motion to approve bills to date was made by Matthew Romero. Dennis Barrett seconded it. Motion carried.

**Meter Subscription Applications:**

**OLD BUSINESS**

**Water Meters and Line Extensions**

1. Tammy Schick 371<sup>st</sup>
2. Cliff Hoschouer Indianapolis Rd (Waiting until Spring)
3. Megan Berryman 387<sup>th</sup> & Evening Star
4. Brad Oliver 2840 W 363<sup>rd</sup> Transfer
  
5. Neil Inscore 391<sup>st</sup> & Lone Star
6. Mike Page Hedge Lane (Waiting until Spring)

**Legal Issues**

**PWWSD#13**

**Water Loss Committee** (Jay Lucas, Johnny Culbertson, Cyrus Kitchen and Jeff Oliver)

**NEW BUSINESS**

- Hunter Minden asked the Board to make some changes in their contract for 2026. He said when they started in May they had no idea the amount of extra work that would be required. They asked for a monthly pay increase of \$2,000 and a higher amount for guaranteed jobs. Contract will be rewritten and approved at January 6th meeting.
- Office Staff Raises. Kathy Gregg made a motion to give Susan Jentzsch Business Manager a \$3.00 raise and start her on salary. Dennis Barrett seconded the motion. Motion carried. Kathy Gregg made a motion to give Karen Barrett Office Assistant a \$2.00 raise. Matthew Romero seconded it. Motion carried. The Board decided to update paid holidays for full time office staff. Veteran’s Day, the day after Thanksgiving, Christmas Eve and New Year’s Eve will be added.
- Osawatomie City Manager Bret Glendening and Osawatomie Mayor Nick Hampson will be invited to the January 6<sup>th</sup> meeting to update us on the water treatment plant.
- Board Appreciation Dinner will be at Timbercreek in Louisburg on January 10<sup>th</sup> at 6:00. Susan will call to make reservations and confirm.

**ADJOURN**

Kathy Gregg made a motion to adjourn. Matthew Romero seconded it. Motion carried.

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Chairperson

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Secretary