

**Rural Water District No. 3
Minutes
Board Meeting, August 8th, 2023**

Board Members Present: Johnny Culbertson, Dennis Barrett, Kathy Clark, Donna Courtney, Matthew Romero

Board Members Absent: David Webster, Stan Eichorn, Tyler Wright and Bill Fouts

Employees: Susan Jentsch

Contractor: Rick Courtney

Meeting called to order at 7:00pm by Chairman, Matt Romero

Minutes: Donna Courtney made a motion to approve the minutes for the July 11th meeting and Kathy Clark seconded the motion. Motion carried.

GUESTS:

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REPORTS:

Contractor's Report (Rick Courtney)

- Changed stops on Hilgert (HIL084) and Burk (BUR169)
- Pipe almost completely laid except for the 500 feet for the Railroad Crossing. We are waiting for insurance to proceed.
- Jim Sparks talked to Rick about moving the meter at Jesse Hubbard's store to the front.

Office Report (Susan Jentsch)

- Water loss for the Whole District for June was 34.69%
- Monthly income statements were presented and are on file at the District Office
- Forfeiture Letters have been sent out to five patrons. They have until Monday, August 28, 2023 to bring their account up to date or a penalty will be assessed. They then have until September 28, 2023 to pay or their meter will be forfeited.

Motion to approve bills was made by Johnny Culbertson. Donna Courtney seconded it. Motion carried.

Meter Subscription Applications:

- **None**

OLD BUSINESS

Projects:

Water loss

- Still fighting
- 363rd Project Repair & Upgrade
- Waiting on the Insurance to be Approved

- Holding Tank & Pump House Project
- On Hold

Water Meters and Line Extensions

1. William Bucher - 383rd & Plum Creek on hold
2. Eric Sandberg - 367th Road Crossing
- 3 Jay Lucas - Pressonville Road. This will be the last meter approved on this line until the line has been upgraded. Waiting on the Easement

Legal Issues

PWWSD#13

- Dennis Barrett reported that they discussed moving meetings to quarterly.

NEW BUSINESS

- Office Hours
- Susan Jentsch asked if the Office Hours could be changed to 8:30-4:30. Dennis Barrett made a motion to change the office hours, but that we would re-visit them if there are concerns. Johnny Culbertson seconded the motion. Motion carried.

ADJOURN

Donna Courtney made a motion to adjourn. Kathy Clark seconded it. Motion carried

Chairperson

Secretary