

Rural Water District No. 3
Minutes
Board Meeting, September 5, 2023

Board Members Present: Bill Fouts, Dennis Barrett, Kathy Clark, Donna Courtney, Matthew Romero, David Webster, Tyler Wright and Stan Eichorn

Board Members Absent: Johnny Culbertson

Employees: Susan Jentsch

Contractor: Rick Courtney

Meeting called to order at 7:00pm by Chairman, Matt Romero

Minutes: Dennis Barrett made a motion to approve the August 8, 2023 minutes with a correction made. Tyler Wright seconded the motion. Motion carried.

GUESTS:

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REPORTS:

Contractor's Report (Rick Courtney)

- Changed out 50 meters
- Fixed a couple of leaks
- Insurance is completed and they are ready to begin work on the Railroad crossing

Office Report (Susan Jentsch)

- Water loss for the Whole District for August was 35.99%
- Monthly income statements were presented and are on file at the District Office
- Forfeiture letters have been sent out and four patrons failed to bring their account up to date. They were charged a \$1,000 fee. They now have until Thursday, September 28, 2023 to bring their accounts up to date or their meter will be forfeited.
- Susan and Aubry will both be out of the office on Thursday, Sept 8th and Friday, Sept 9th. Dennis Barrett made a motion to close the office for the 2 days. Bill Fouts seconded it. Motion carried. We will put up signs on the door, change the answering machine, send out an email and put this on the District website to announce this.
- Susan told the Board that Tricia Culbertson is still listed as the admin on the First Option account. Since Tricia retired July 31, 2023 Bill Fouts made a motion to remove Tricia's name and make Susan the admin on the account. Dennis Barrett seconded the motion. Motion carried.

Motion to approve bills to date was made by Dennis Barrett. Tyler Wright seconded it. Motion carried.

Meter Subscription Applications:

- None

OLD BUSINESS

Projects:

Water loss

- Still fighting

363rd Project Repair & Upgrade

- Insurance was approved. Ditch Diggers will begin boring the Railroad Crossing in the next few weeks.

Holding Tank & Pump House Project

- On Hold

Water Meters and Line Extensions

1. William Bucher - 383rd & Plum Creek on hold
2. Eric Sandberg - 367th Road Crossing. The patron will set a marker for where meter is to be placed.
3. Jay Lucas - Pressonville Road. This will be the last meter approved on this line until the line has been upgraded. Waiting on the Easement.

Legal Issues

PWWSD#13

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NEW BUSINESS

ADJOURN

Donna Courtney made a motion to adjourn. Kathy Clark seconded it. Motion carried

Chairperson

Secretary