

# Board Meeting

## December 6, 2022

**Board Members Present:** Donna Courtney, David Webster, Kathy Clark, Stan Eichorn, Johnny Culbertson, Matt Romero, Tyler Wright and Dennis Barrett

**Absent Members:** Bill Fouts

**Employees:** Tricia Culbertson

**Contractor:** Rick Courtney

Meeting was called to order by Chairman, Matt Romero at 7:00 p.m.

**Minutes:** Dennis Barrett made a motion to approve the minutes of the November 8, 2022 meeting, Tyler Wright seconded the motion. Motion carried.

**Guest:**

### **Contractor Report:**

- 1 leak fixed this month
- Paper work is ready for the Railroad Crossing on 363<sup>rd</sup> Street for repairs
- 220 Hersey Hot Rod meters arrived but did not have their transmitters. Donna has contacted the representative regarding the situation and he is aware as other purchasers have had the same issue.
- Estimate to lay concrete to add storage to the pump house was approximately \$1,500.

### **Office Reports:**

- Water Loss for the Whole District for November 2022 was 47.21%.
- Monthly income statements were presented and on file at the District office
- Meter applications :
  1. Garrett Needham/Casey Long on 363<sup>rd</sup> Street

Johnny Culbertson made a motion to approve Garrett Needham & Casey Long's meter application, seconded by Tyler Wright. Motion carried.

Motion to approve bills except for check number 1760 to Mueller Systems was made by Kathy Clark and seconded by Donna Courtney. Motion carried.

### **Old Business:**

### **Projects:**

- Water Loss
  - 363<sup>rd</sup> Project Repair & Upgrade
    1. See Contractor Report

- Holding Tank & Pump House Project
  1. Funding is being applied for through Midwest Engineering
- Finding Leaks
  1. KRWA will come down to work with the contractors once pot holes have been dug so they can attach their equipment to the lines
- Water Meters & Line Extensions
  1. Manning, Dennis – 375<sup>th</sup> (in computer but waiting on easement)
  2. William Bucher – 383<sup>rd</sup> & Plum Creek
  3. Milliron, Brandon – Highway 7
  4. Sandberg, Eric – 367<sup>th</sup>
  5. Kastler, Kevin – 387<sup>th</sup> & Pressonville Rd.
  6. Hay, Linda – Pleasant Valley Rd.
  7. Heartland Propane – 359<sup>th</sup>
  8. Lucas, Jay – Pressonville Rd. (waiting on easement)
  9. Wilson, Dalton – (set – no easement)
- Raises
  1. Courtney Construction requested a 5% raise on both contracts. Johnny Culbertson made a motion to approve the new contract and raise. Kathy Clark seconded motion, motion carried.
  2. Dennis Barrett made a motion to give Susan Jentsch a \$2.50 and at least 25 hours week so she can receive KPERS. The motion was seconded by Tyler Wright, motion carried.
  3. A motion was made by Dennis Barrett to give Tricia Culbertson a 5% raise and seconded by Tyler Wright. Motion carried.

**Legal:**

**PWWSD#13:** No meeting due to lack of quorum

**Committees:**

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney
  1. See information under projects.
- 5-year planning committee: Nothing scheduled

**New Business:**

- Tricia Culbertson stated that there was another patron's meter had stopped and should the office send an invoice with estimated usage for those months. After the discussion was held the Board instructed Ms. Culbertson to bill an estimate to any patron whose meter stops per the District's legal right.
- Donna Courtney requested the office send another letter to Lester Town to remove the debris from the top and inside the meter as per the District's Rules and Regulations.

Donna Courtney made a motion to adjourn, seconded by Stan Eichorn. Motion carried.

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Chairman

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Secretary