

# Board Meeting

## January 3, 2023

**Board Members Present:** Donna Courtney, Matt Romero, David Webster, Kathy Clark, Johnny Culbertson, Stan Eichorn and Bill Fouts

**Absent Members:** Tyler Wright and Dennis Barrett

**Employees:** Tricia Culbertson

**Contractor:** Rick Courtney

Meeting was called to order by Chairman, Matt Romero at 7:00 p.m.

**Minutes:** Kathy Clark made a motion to approve the minutes of the December 6, 2022 meeting, David Webster seconded the motion. Motion carried.

**Guest:** Tom Cain – JTC Oil

Tom Cain had received an invoice for meter #JTC465 for water usage estimated for the 37 months that the meter had not read. Mr. Cain stated that he did not believe he had used as much water as he was billed. Tricia Culbertson explained that as the District only had one month of actual water usage to base the estimate on it could be adjusted as more readings were available. Options on billing for past usage were discussed.

Donna Courtney made a motion to amend the motion to invoice total water used in one invoice to: invoice JTC465 past monthly usage based on each months current usage. Kathy Clark seconded, discussion was held to see if Mr. Cain felt this amendment was fair and doable. Mr. Cain agreed. Motion carried.

### **Contractor Report:**

- Telemetry was down again. Repairs are all done but the chart recorder and parts have been ordered.
- Rick Courtney reported after the District Engineer received the deed for property along County Road 1077 the District does not own enough property to place a pump house and holding tank. Mr. Courtney will talk with the engineer to see about other options available.
- Courtney Construction replaced several frozen meters this month.

### **Office Reports:**

- Water Loss for the Whole District for December 2022 was 42.95% and YTD 42.88%.
- Monthly income statements were presented and on file at the District office

Motion to approve bills was made by Donna Courtney and seconded by David Webster. Motion carried.

### **Old Business:**

### **Projects:**

- Water Loss

- 363<sup>rd</sup> Project Repair & Upgrade
  1. Midwest Engineering Group working on Railroad crossing permt.
  2. Pipe has been purchased for boring the crossing.
- Holding Tank & Pump House Project
  1. See Contractors report
- Meters
  1. Mueller System has sent the 220 replacement meters without the transmitters. District was told transmitters would arrive on January 4, 2023
  2. Neptune meters – District is still waiting on the module system to remote read meters.
- **Water Meters & Line Extensions**
  1. Dennis Manning – 375<sup>th</sup> (holding)
  2. William Bucher – 383<sup>rd</sup> & Plum Creek
  3. Milliron, Brandon – Highway 7
  4. Sandberg, Eric – 367<sup>th</sup>
  5. Kastler, Kevin – 387<sup>th</sup> & Pressonville Rd.
  6. Linda Hay – Pleasant Valley Rd.
  7. Heartland Propane – 359<sup>th</sup>
  8. Jay Lucas – Pressonville Rd.
  9. Garrett Needham – 363<sup>rd</sup> St.

**Legal:**

**PWWSD#13:** Tricia Culbertson attended the meeting. Information on file at District office

**Committees:**

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney
  1. See information under projects.
- 5-year planning committee: Nothing scheduled

**New Business:**

- Reminder that Annual Meeting will be held on Thursday, February 9, 2023 at the District Office at 7:30 p.m. Board members whose terms have expired are Kathy Clark, Stan Eichorn and Dennis Barrett.
- Board Dinner will be held on Saturday, January 21, 2023 at K & M Barbeque in Spring Hill at 6:30 p.m. Johnny Culbertson will contact the restaurant.

Donna Courtney made a motion to adjourn, seconded by Bill Fouts. Motion carried.

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Chairman

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Secretary