

Board Meeting

March 7, 2023

Board Members Present: Donna Courtney, Matt Romero, David Webster, Kathy Clark Tyler Wright, Stan Eichorn and Dennis Barrett

Absent Members: Bill Fouts and Johnny Culbertson

Employees: Tricia Culbertson

Contractor: Rick Courtney

Meeting was called to order by Chairman, Matt Romero at 7:00 p.m.

Minutes: Dennis Barrett made a motion to approve the minutes of the February 7, 2023 meeting with the corrections of the date from January to February and the that Bill Fouts second to adjourn the meeting be changed to Dennis Barrett, Tyler Wright seconded the motion. Motion carried.

Guest: Chris Troxel from The Grounds Guys and Brian Scott from Acord Cox & Scott

- Chris Troxel brought a contract for lawn care of the District office grounds.
- No price changes for the 2023 year on mowing or weed spray.
- After review the contract did not reflect these amounts. Mr. Troxel said he would correct the contract and get it back to the District to sign.
- Questions regarding the snow removal contract were asked. Mr. Troxel said that is a separate contract and it would be given at a later date.
- Mr. Troxel will provide the District with an updated insurance policy

Dennis Barrett made a motion to accept the new contract showing no changes for the year 2023. Tyler Wright seconded the motion. Motion carried.

- Brian Scott, the District's Auditor from Acord Cox & Scott reviewed the 2022 audit with the Board.
- The only concern is that water loss is still high.
- The Board accepted the audit as shown. Copies on file at the District Office.

Contractor Report:

- A third bid was received and reviewed for a storage building.
- Rick Courtney will need to provide the county with a site plan and have it approved before the District can proceed.
- Two meters were set this month.
- Mr. Courtney reported that land is available for purchase if the District decides to proceed with a pump house and holding tank for the lower part of the District. (More information under projects)

Office Reports:

- Water Loss for the Whole District for February 2023 was 42.23% and YTD 40.28%.
- Monthly income statements were presented and on file at the District office.
- Discussion was held regarding finding better interest rates for two of the District's accounts.

Motion to approve bills was made by Donna Courtney and seconded by Dennis Barrett. Motion carried.

Meter Subscription Applications:

Old Business:

Projects:

- Water Loss
 - 363rd Project Repair & Upgrade
 1. No information available for review
 - Holding Tank & Pump House Project
 1. Mr. Courtney stated earlier in the meeting that land is available for purchase.
 2. Mr. Courtney stated that the District would need to be able to pull more water from PWWS#13 to justify building in the area.
 3. Dennis Barrett will address PWWS#13, at their monthly meeting, regarding the possibility of purchasing more water from them.
 - Neptunes
 1. The master meters and have arrived but have not been set
 2. A review and set up of the new Neptune program was given for the office staff and meter reader.
 3. New meters should arrive in April
- Water Meters & Line Extensions
 1. William Bucher – 383rd & Plum Creek
 2. Milliron, Brandon – Highway 7
 3. Sandberg, Eric – 367th
 4. Kastler, Kevin – 387th & Pressonville Rd.
 5. Jay Lucas – Pressonville Rd.
 6. Garrett Needham – 363rd St.
 7. John Merchant – Bethel Church Rd.

Legal:

PWWS#13: Dennis Barrett, Tyler Wright & Tricia Culbertson attended the meeting. Information on file at District office

Committees:

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney

1. See information under projects.

- 5-year planning committee: Nothing scheduled

New Business:

- The District will begin to put out advertisement for a part time office assistant.

Donna Courtney made a motion to adjourn, seconded by Stan Eichorn. Motion carried.

Chairman

Secretary