

Board Meeting

November 8, 2022

Board Members Present: Donna Courtney, David Webster, Kathy Clark, Stan Eichorn and Dennis Barrett

Absent Members: Johnny Culbertson, Matt Romero, Tyler Wright and Bill Fouts

Employees: Tricia Culbertson

Contractor: Rick Courtney

Meeting was called to order by Treasurer, David Webster at 7:00 p.m.

Minutes: Donna Courtney made a motion to approve the minutes of the October 4, 2022 meeting, Kathy Clark seconded the motion. Motion carried.

Guest:

Contractor Report:

- KDHE did their inspection and passed with 2 minor deficiencies that have already been corrected.
- 3 leaks fixed this month
- Damage on the water tower due to vandals has been reported to police, Cunningham and insurance.
- Issue with a meter not reading since it was put in on October 2019 was found in Route 1, while looking for leaks for water loss. Usage accounts for large percentage of water not accounted for in this area. Meter has been changed out and checked for usage.
- Set Dalton Wilson meter.

Office Reports:

- Water Loss for the Whole District for October 2022 was 41.63%.
- Monthly income statements were presented and on file at the District office
- Meter applications :
 1. Heartland Propane – 359th St.
 2. Jay Lucas – Pressonville Rd.

Kathy Clark made a motion to approve Heartland Propane meter application, seconded by Dennis Barrett. Motion carried.

Dennis Barrett made a motion to approve Mr. Lucas's meter on Pressonville Rd., Seconded by Stan Eichorn, motion carried.

Motion to approve bills was made by Dennis Barrett and seconded by Kathy Clark. Motion carried.

Old Business:

Projects:

- Water Loss
 - 363rd Project Repair & Upgrade
 1. Midwest Engineering Group sent a corrected contract for the Railroad crossing permits. David Webster signed as acting Chairman.
 - Holding Tank & Pump House Project
 - Meters
 1. Mueller System has sent the 220 replacement meters.
- Water Meters & Line Extensions
 1. Dennis Manning – 375th (holding)
 2. William Bucher – 383rd & Plum Creek
 3. Milliron, Brandon – Highway 7
 4. Sandberg, Eric – 367th
 5. Kastler, Kevin – 387th & Pressonville Rd.
 6. Linda Hay – Pleasant Valley Rd.

Legal:

PWWSD#13: Tricia Culbertson attended the meeting. Information on file at District office

Committees:

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney
 1. See information under projects.
- 5-year planning committee: Nothing scheduled

New Business:

- Discussion regarding the meter that has not registered usage for 3 years and what the District could do regarding the matter was held. Tricia Culbertson gave the Directors information from the attorney on whether RWD#3 could collect using an estimated usage of water. Donna Courtney made a motion to notify the owner with a letter and a bill of the estimated water usage based on their current usage with the new meter. Seconded by Kathy Clark, motion carried.
- Kathy Clark made a motion for the District to make an offer on property the District has looked at to use as storage for their inventory. Dennis Barrett seconded, motion carried 4-1.
- Tricia Culbertson presented the Board with a new contract for snow removal and winter treatment from The Grounds Guys of Olathe. A motion was made to sign the contract with The Grounds Guys of Olathe by Donna Courtney and seconded by Dennis Barrett. Motion carried.
- Tricia Culbertson presented the Board with information for the District Contractor and employee raises. Dennis Barrett made a motion to table until the December 6, 2022 meeting, seconded by Stan Eichorn. Motion carried.

Donna Courtney made a motion to adjourn, seconded by Kathy Clark. Motion carried.

Chairman

Secretary