

Board Meeting

October 4, 2022

Board Members Present: Matt Romero, Tyler Wright, Donna Courtney, David Webster, Bill Fouts and Kathy Clark

Absent Members: Johnny Culbertson, Stan Eichorn and Dennis Barrett

Employees: Tricia Culbertson

Contractor: Rick Courtney

Meeting was called to order by Chairman Matt Romero at 7:00 p.m.

Minutes: Bill Fouts made a motion to approve the minutes of the September 6, 2022 meeting, Tyler Wright seconded the motion. Motion carried.

Guest:

Contractor Report:

- Repaired 5 leaks this month.
- The Tower area was broken into and damage was done to ladder. Will need to contact Cunningham to see if anything was done to upper portion of tower
- Provided the Board with an estimate of the 363rd Project. The boring company and to obtain the Railroad crossing permit will not be ready for 2-3 months.
- Don Hilgert (CRA084) spoke with Rick Courtney regarding a leak at the meter. Courtney Construction looked at the issue and determined that the shut off on the meter had broken due to Mr. Hilgert shutting meter off and on due to a leak on his side. The Board determined that this was not due to normal wear and tear and Mr. Hilgert will be billed for parts and labor.

Office Reports:

- Water Loss for the Whole District for September 2022 was 38.53%.
- Monthly income statements were presented and on file at the District office
- Meter applications :
 1. Lind Hay – 379th & Pleasant Valley Rd.

Donna Courtney made a motion to approve Mrs. Hay meter application, seconded by Tyler Wright. Motion carried. .

Motion to approve bills was made by Tyler Wright and seconded by Kathy Clark. Motion carried.

Old Business:

Projects:

- Water Loss
 - 363rd Project Repair & Upgrade
 1. Bill Fouts made a motion to proceed with the 363rd repair & upgrade project. Kathy Clark seconded, motion carried.
 2. Tricia Culbertson will contact Midwest Engineering to proceed in getting the Railroad Crossing permit.
 - Holding Tank & Pump House Project
 1. Tricia Culbertson informed the Directors that she could go no further on the Revolving Loan Fund & USDA Loan application unless there was a contract for the project with an engineer. She presented the Board with a new cost estimate and engineering contract from Midwest Engineering Group.
 2. Bill Fouts made a motion that the Board proceed with the project and sign the contract with Midwest Engineering Group contingent upon funding is approved. Seconded by Donna Courtney, motion carried.
 3. Ms. Culbertson brought up a group, Governmental Assistance Services (GAS), that in her understanding may help with finding financing for projects and filling out forms.
 4. Bill Fouts made a motion to contact GAS and find out more about what they provide and the cost, seconded by Tyler Wright. Motion carried.
 - Meters
 1. Tricia Culbertson provided the Board with an email showing the dates of when the new meters, master meters and reading program are to be expected.
 2. Donna Courtney stated Mueller Systems stated that the Hersey Hot Rod replacement meters should arrive around November.
- Water Meters & Line Extensions
 1. Dennis Manning – 375th (holding)
 2. William Bucher – 383rd & Plum Creek
 3. Wilson, Dalton – Plum Creek Road.
 4. Milliron, Brandon – Highway 7
 5. Sandberg, Eric – 367th
 6. Kastler, Kevin – 387th & Pressonville Rd.

Legal:

PWWSD#13: No attendance.

Committees:

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney
 1. See information under projects.
- 5-year planning committee: Nothing scheduled

New Business:

- Donna Courtney brought to the attention of the Board the possibility of purchasing a building to store inventory in, so that all inventory could be in one place. Discussion was held and no decisions were made at this time.

Donna Courtney made a motion to adjourn, seconded by Kathy Clark. Motion carried.

Chairman

Secretary