

Board Meeting

September 6, 2022

Board Members Present: Matt Romero, Tyler Wright, Donna Courtney, David Webster, Bill Fouts, Johnny Culbertson, Stan Eichorn and Dennis Barrett

Absent Members: Kathy Clark

Employees: Tricia Culbertson

Contractor: Rick Courtney

Meeting was called to order by Chairman Matt Romero at 7:00 p.m.

Minutes: Dennis Barrett made a motion to approve the minutes of the August 9, 2022 meeting, Johnny Culbertson seconded the motion. Motion carried.

Guest: Ron Brightwell

- Mr. Brightwell water usage has risen since work was done on his property. He stated that he had contacted Rick Courtney and let him know there was water running down the ditch. He asked that the Board take into consideration adjusting the bill due to the leak starting after the work was done.
- Mrs. Brightwell had come by the office on September 2nd regarding high usage and water in the ditch. Tricia Culbertson explained to her that she needed to check her meter first and showed her how. Mr. & Mrs. Brightwell returned later that day and stated that the pit was full of water and water was running down the ditch. Mrs. Culbertson then contacted Rick Courtney to let him know the situation.
- Courtney Construction looked at the situation and let their son know that the leak was on their side of the meter. He told the Board that it was 10' from the pit up a hill and did not feel it could have been from the work done.
- The Board asked if the leak had been fixed. Mr. Brightwell stated it had not. The Board then suggested having the leak fix and see if he qualified for an adjustment, but there was no way to prove it was from the work.

Vonda Whitley

- Mrs. Whitley addressed the Board in regards to a Disconnection Letter she had received, why her payment was not found (July & Aug) when dropped in the drop box and why her payment for the September billing statement had not been posted that day.
- Mrs. Whitley stated that the letter declared that a "Special meeting" had been called to approve patrons that would receive the letters. She stated that she had talked with Board members and they had not been told of the "Special meeting". Tricia Culbertson read the letter to the Board and showed where there was no indication of a "Special meeting". Mrs. Culbertson then went over the office procedure of late charges and letters to patrons are handled. She also addressed that the drop box has a lip on the slide and sometimes payments get caught on it, but Mrs. Whitley's payment was made on the 18th of the month.

- Mrs. Whitley then questioned why her September payment which was paid on August 23rd was not deposited until the 24th. Mrs. Culbertson stated that the District deposits 1-2 times a day as the Deposit Statement given to the Board shows any payments after deposit is ready go into the safe and deposits made later in the day will show the following business days date.

Contractor Report:

- Repaired several leaks this month.
- Highway 7 project nearly done. They are doing tie-ins.
- Rick Courtney addressed the Board regarding a tear out on Edgerton Rd. and brought proof showing that threads of the line had been pulled out and that the patron should be billed.
- Mr. Courtney gave an estimate of 130K of repairing the water main which would require 2 creek bores and on RR crossing using our 6" pipe. Mr. Courtney will contact the engineer to proceed on getting the permit for the RR crossing.
- Meter Set - Witthar on 2400 Rd.

Office Reports:

- Water Loss for the Whole District for August 2022 was 31.32%.
- Monthly income statements were presented and on file at the District office
- Meter applications
 1. Wilson, Dalton – Plum Creek Road.
 2. Milliron, Brandon – Highway 7
 3. Sandberg, Eric – 367th
 4. Kastler, Kevin – 387th & Pressonville Rd.

Johnny Culbertson made a motion to approve all 4 meter applications, seconded by Bill Fouts. Motion carried.

- Mrs. Culbertson reminded the Board of a Meeting of the City Council of Osawatomie will be held on September 8th at Memorial Hall regarding their water treatment plant.

Motion to approve bills was made by Dennis Barrett and seconded by Tyler Wright. Motion carried.

Old Business

Projects:

- Water Loss
 1. See above information under Office Report.
- Water Meters & Line Extensions
 1. Dennis Manning – 375th (holding)
 2. William Bucher – 383rd & Plum Creek

Dennis Barrett reported that he had spoken with Tony from Schulte Supply and stated that he was told the first 100 meters should be in at the end of September. The Board requested that Tricia Culbertson contact them so that we can order the equipment that will be needed to read the meters.

- Pump House and Holding tank on County Road 1077
 1. Mrs. Culbertson if in the process of filling out the loan applications.
 2. She spoke with Danny Coltrane, engineer, regarding the engineering cost on the applications. They also discussed the Engineering contract from April 2022. Mr. Coltrane stated that there would not be any changes if RWD#3 wishes to proceed with the project.

Bill Fouts made a motion to sign the engineering contract with Midwest Engineers after it has been updated, Johnny Culbertson seconded. Motion carried.

Legal:

PWWSD#13: Information and minutes on file at the District Office.

Committees:

- Meter committee: Dennis Barrett, Tricia Culbertson, Donna Courtney, Rick Courtney
 1. See information under projects.
- 5-year planning committee: Nothing scheduled

New Business:

Dennis Barrett made a motion to adjourn, seconded by Tyler Wright. Motion carried.

Chairman

Secretary